

**LIBRARY**  
of the University of Bielsko-Biala

**INSTRUCTIONS  
FOR USING THE LIBRARY  
CATALOG  
OF THE UNIVERSITY  
OF BIELSKO-BIALA**

**U**  **University**  
**BB** of Bielsko-Biala



## **Our University library greets you!**

**PLEASE FAMILIARISE YOURSELF WITH A SHORT INSTRUCTION ON HOW TO ACTIVATE YOUR LIBRARY ACCOUNT, SEARCH THE CATALOGUE, ORDER & LOAN BOOKS, RESERVE THEM AND EXTEND THEIR BORROWING.**

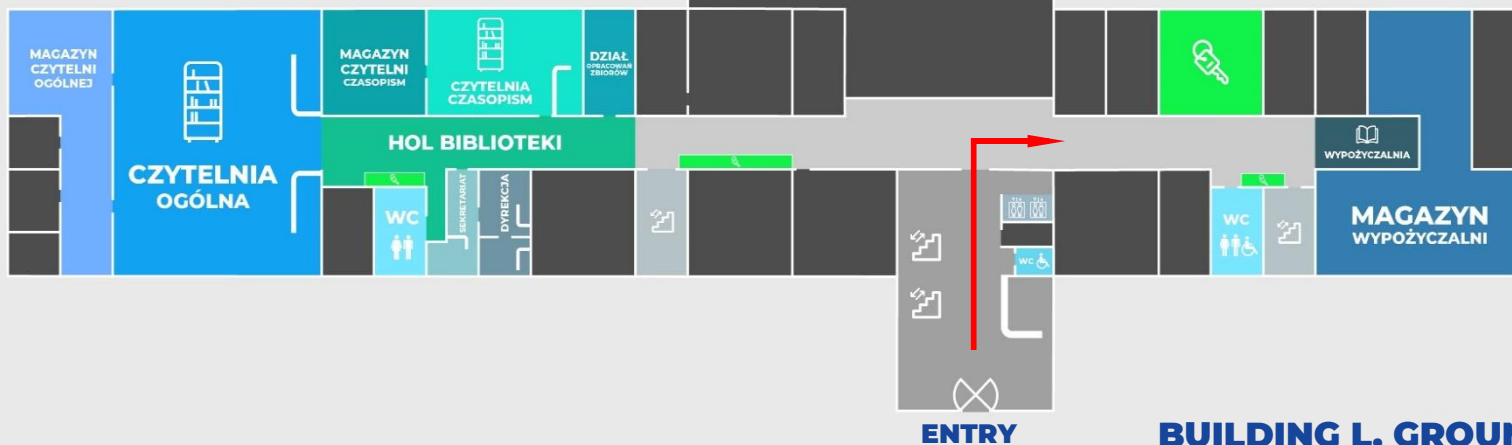
International students are asked to go to the lending room of the library of the University of Bielsko-Biala (on the ground floor of the L building, right side) to activate their library account. Please remember to take your Student ID card with you. After obtaining a login and a password, you can log in to the library system. You can also browse library catalog without necessity of signing in.

## **Let's begin!**



# WHERE YOU FIND THE LIBRARY

## LIBRARY of the University of Bielsko-Biala



**BUILDING L, GROUND FLOOR**



# LIBRARY of the University of Bielsko-Biala

The screenshot shows the website for Biblioteka UBB. The header includes the library logo, name, and contact information. A navigation menu is visible with the following items: O Bibliotece, Katalog on-line, Zasoby on-line, Czytelnicy, Bibliografie, Foreign students, and Kontakt. A red button labeled 'ZAPROPONUJ KSIĄŻKĘ' is also present. A dropdown menu is open under 'Katalog on-line', with 'On-line catalogue' highlighted by a red circle. A callout box with a blue border and white background points to this link, containing the text 'Enter the online library catalogue here'. Below the navigation menu, there is a section titled 'Czytelnia Ogólna' with a description of the library's collection and a photo of the reading area. At the bottom, there is a section for 'Aktualności' (News) with a filter button.



# YOU CAN **LOGIN** AND BEGIN SEARCHING FOR BOOKS AND ORDERING THEM

Log in - ProLib Integro

katalog.ubb.edu.pl/integro/authorization/login

Biblioteka Uniwersytetu Bielsko-Bialskiego

All fields Search

## Log in

To log in, enter your library card number and password.

Information

Please logout after your work is done! This action protects your personal data.

Card number

7654321

Password

.....

Log in

or

Forgot your password?

Enter your  
library ID numer  
and  
the password



# SEARCH – YOU CAN CHOOSE

## All fields, Title, Author or Subject

The screenshot shows the library catalog website for Bielsko-Bialskiego University. The page title is "BIBLIOTEKA UNIwersYTETU BIELSKO-BIALSKIEGO". The search bar contains the text "sociology". A dropdown menu is open below the search bar, showing search index options: "All fields", "Title", "Author", and "Subject". The "All fields" option is highlighted. In the top right corner, a user profile icon labeled "Joanna" is circled in red, with an arrow pointing to a box that says "I am logged in". A callout box on the left says "This is my subject" with an arrow pointing to the search bar.

**This is my subject**

**I am logged in**

Choose an search index

- All fields
- Title
- Author
- Subject



# LIST OF RESULTS AND POSSIBILITIES FOR NARROWING THEM

I searched for the subject „sociology”The system found 699 books in the catalogue relating to that term. You can further filter the results by selecting the various categories on the left.

Here you can choose Language – English.

The screenshot shows a library search interface. At the top, the header includes the library name 'Biblioteka Uniwersytetu Bielsko-Bialskiego' and user information 'Joanna'. The search term 'sociology' is entered in the search bar, and the results are filtered by 'All fields'. The search results are displayed in a list format, showing the first three items. The left sidebar contains various filter categories: Data source (Library catalog: 699, Ibuk/Ebookpoint), Shelving location (Czytelnia: 528, Wypożyczalnia: 310, Katedry: 7), Item Type, Publication Year, Author, Subject, Language, Location, Item destination, Country, and Internal classification. The first result is 'The Blackwell companion to sociology / ed. Judith R. Blau', published in 2004 by Blackwell Publishers. The second result is 'Classical sociological theory / Bert N. Adams, R.A. Sydie', published in 2002 by Pine Forge Press. The third result is 'The Chicago school of sociology : institutionalization, diversity, and the rise of sociological research / Martin Bulmer'.



# SEARCHING AND ORDERING


When after call number is a letter „W” it means that the book is in the lending room.  
When there are „Cz/” or „Cz/Mag” it means that book is in the reading room.

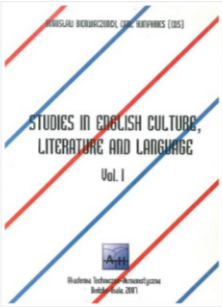
Title of the Item:  
**Studies in English culture, literature and linguistics. Vol. 1**

Back to results 1 of 1

[Cite](#) [Add to the bookshelf](#)

Details **MARC 21**

**Full title:** Studies in English culture, literature and linguistics. Vol. 1 / ed. Bogusław Bierwiazzonek, Carl Humphries  
**Subject:** Językoznawstwo.  
Język angielski.  
Język i kultura.  
Literatura anglojęzyczna - tematy, motyw.  
**Publication Year:** 2007  
**Publisher:** Bielsko-Biala : Wydaw. Akademii Techniczno-Humanistycznej  
**ISBN:** 9788360714287  
**Physical description:** 163 s. : il. ; 24 cm  
**Notes:** Na okł. błędny tyt.: Studies in English culture, literature and language  




**Shelving location:**  **Location:**  **Lending department:**

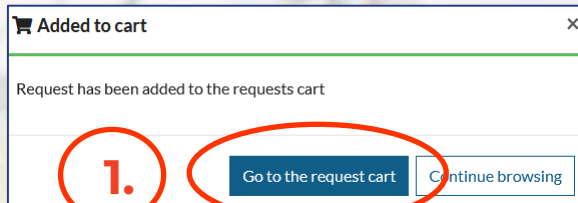
**Loanable items**

**Inventory number:** W 54272  
**Call number:** **W 051273/W**  
**Status:** Available  
**Condition:** nowa  
**List of possible branches and departments:** [Show list](#)

**Available**  
[Check the status](#)  
[Request](#)

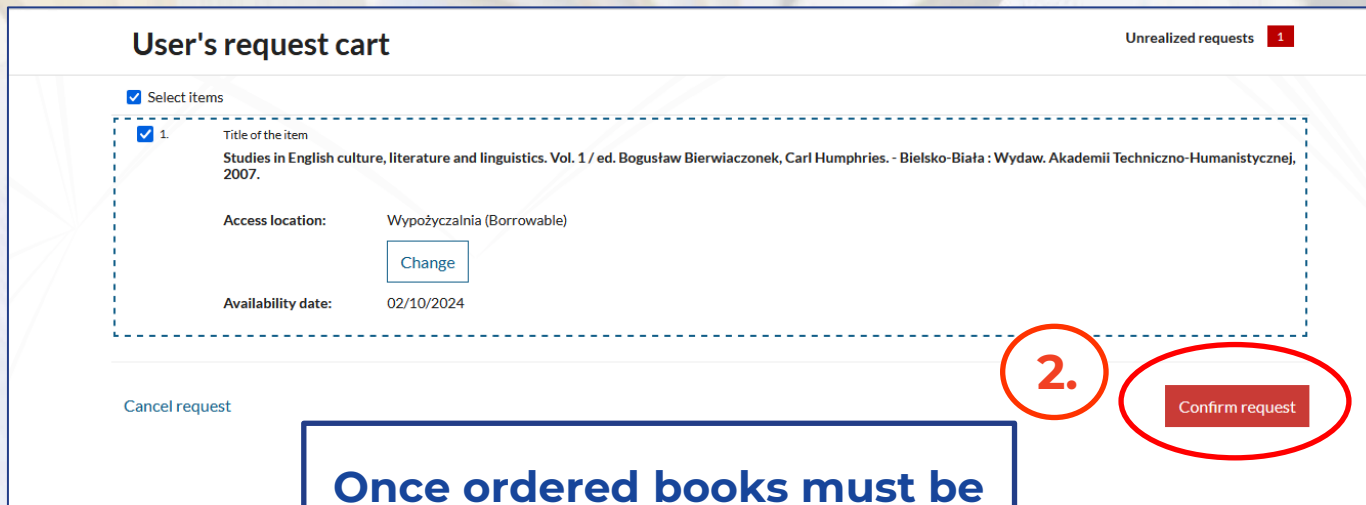
I decided I want the book „Studies in English culture, literature and linguistics” by Bogusław Bierwiazzonek, Carl Humphries. I can order it by clicking the "Request" button.





The next steps are to:

1. Go to the request cart
2. Confirm your request




Once ordered books must be picked up within 5 days in the lending room.

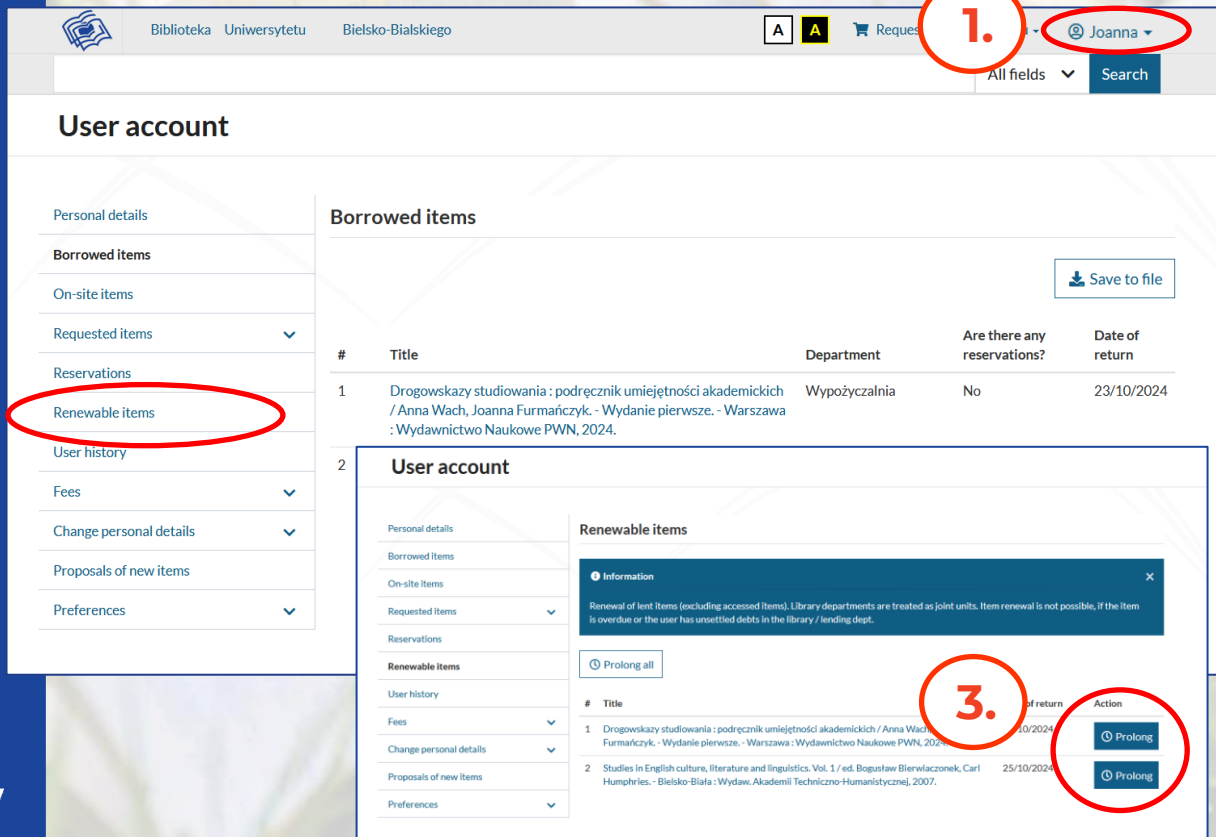


# PROLONGING BORROWED ITEMS ONLINE

In order to access the option to prolong your borrowed items you should:

1. Click on your ID
2. Click on the "Renewable items" tab on the left
3. Confirm that you want to prolong a book by clicking:

 Prolong



The screenshot shows the library website interface. At the top, the user's name 'Joanna' is circled in red with a '1.' next to it. On the left sidebar, the 'Renewable items' tab is circled in red with a '2.' next to it. The main content area shows a table of borrowed items. The first item is circled in red with a '3.' next to it, and the 'Prolong' button next to it is also circled in red.

Biblioteka Uniwersytetu Bielsko-Bialskiego

1. Joanna

### User account

- Personal details
- Borrowed items
- On-site items
- Requested items
- Reservations
- Renewable items**
- User history
- Fees
- Change personal details
- Proposals of new items
- Preferences

### Borrowed items

Save to file

#	Title	Department	Are there any reservations?	Date of return
1	Drogowskazy studiowania : podręcznik umiejętności akademickich / Anna Wach, Joanna Furmańczyk. - Wydanie pierwsze. - Warszawa : Wydawnictwo Naukowe PWN, 2024.	Wypożyczalnia	No	23/10/2024



### User account

Renewable items

Information

Renewal of lent items (excluding accessed items). Library departments are treated as joint units. Item renewal is not possible, if the item is overdue or the user has unsettled debts in the library / lending dept.

Prolong all


#	Title	Date of return	Action
1	Drogowskazy studiowania : podręcznik umiejętności akademickich / Anna Wach, Joanna Furmańczyk. - Wydanie pierwsze. - Warszawa : Wydawnictwo Naukowe PWN, 2024.	23/10/2024	 Prolong
2	Studies in English culture, literature and linguistics. Vol. 1 / ed. Bogusław Blerwaczek, Carl Humphries. - Bielsko-Biala : Wydaw. Akademii Techniczno-Humanistycznej, 2007.	25/10/2024	 Prolong



# RESERVING BOOKS WHICH ARE ALREADY BORROWED BY SOMEONE ELSE

Search for the book which you would like to reserve: (in this case: „Personality and emotional intelligence in second language” by Katarzyna Ożańska-Ponikwia)


Details MARC 21

**Full title:** Personality and emotional intelligence in second language learning / Katarzyna Ożańska-Ponikwia  
**Authors:** Ożańska-Ponikwia, Katarzyna  
**Subject:** Języki obce - studia i nauczanie.  
Języki obce - opanowywanie.  
Inteligencja emocjonalna.  
**Publication Year:** 2018  
**Publisher:** Newcastle upon Tyne : Cambridge Scholars Publishing  
**ISBN:** 9781527509153  
152750915X  
**Physical description:** XV, 146 s. : il. ; 21 cm  
 Books


**Shelving location:**  **Location:**  **Lending department:**

**Loanable items**

**Inventory number:** W 73517  
**Call number:** W 073517/W  
**Status:** On loan  
**Condition:** nowa  
**List of possible branches and** [Show list](#)


**Click the button:**  Book ^

**and then:** [Confirm](#)

 Book ^

**Unavailable**

[Check the status](#)

 Reservation queue: 0



# LOGGING OUT OF THE CATALOGUE

Biblioteka Uniwersytetu Bielsko-Bialskiego

A A Requests cart Menu - Joanna

Account  
Dashboard  
Bookshelf  
Actions  
Search history  
Propose a new item  
**Log out**

## User account

Personal details

Borrowed items

On-site items

Requested items

Reservations

Renewable items

User history

Fees

Change personal details

Proposals of new items

Preferences

### Borrowed items

#	Title
1	Drogowskazy studiowania : podręcznik umiejętności akademickich / Anna Wach, Joanna Furmańczyk. - Wydanie pierwsze. - Warszawa : Wydawnictwo Naukowe PWN, 2024.
2	Studies in English culture, literature and linguistics. Vol. 1 / ed. Bogusław Bierwaczonek, Carl Humphries. - Bielsko-Biała : Wydaw. Akademii Techniczno-Humanistycznej, 2007.

**Make sure you log out of the catalogue after you're done !**



**PLEASE REMEMBER TO RETURN BOOKS TO THE  
BIELSKO-BIALA UNIVERSITY LIBRARY  
WITHIN THE SPECIFIED PERIOD AND DEFINITELY  
BEFORE THE END OF YOUR STAY IN POLAND.**



**THERE ARE ALSO BOOKS  
AND MAGAZINES  
IN THE READING ROOMS  
AND DIGITAL  
COLLECTIONS AVAILABLE  
IN THE UNIVERSITY  
NETWORK.**

**U  
BB**

**University**  
of Bielsko-Biala



**IF YOU HAVE ANY  
QUESTIONS,  
CONTACT US BY E-MAIL:**

**wypozyczalnia@ubb.edu.pl  
czytelnia@ubb.edu.pl  
biblioteka@ubb.edu.pl**

## **TELEPHONE NUMBERS:**

<b>Lending Department :</b>	<b>+48 (33) 8279284</b>
<b>Reading Room :</b>	<b>+48 (33) 8279212</b>
<b>Periodicals Reading Room :</b>	<b>+48 (33) 8279273</b>